



**Town Board of Commissioners
Regular Meeting/Public Hearing
April 11, 2023 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, April 11, 2023 at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro Tem Anthony Bennett, Commissioners Mark Gupton, Richard Barefoot, and Cyndi Templin. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, Zoning Officer Tammy Faircloth, LFNC Tyler Wise, Mr. and Mrs. Hargrove, Dr. Highsmith, and Michael Hardison (Sampson Independent). Commissioner Ray Clark Fisher was excused.

COMMENCEMENT

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Mayor Pro-Tem Bennett made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Mayor Pro-Tem Bennett made a **motion** to approve the meeting minutes from March 14, 2023; **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- Bloomfest is scheduled to kick off on Friday, April 28th with a performance by the Pizazz Band. The daily festival will take place on Saturday, April 29th from 10am to 4pm. Also held on Saturday following the welcome at approximately 10 am will be the Park Dedication ceremony for the newly redeveloped Roseboro Park.
- Clean Sweep has now ended, and citizens will need to take any household items to be discarded to the landfill.

PUBLIC HEARING – Zoning Officer Tammy Faircloth provided Commissioners with a copy of an Application for Conditional Use Permit submitted by Evangelist Marilyn Hargrove. The application is submitted on behalf of 101 East Roseboro Street, for use in ministry, meetings, outreach, and mission work, as well as a food pantry and clothes closet. The Planning Board met to review and consider the application on Monday, April 10, 2023 and determined that the application should be approved. Zoning Officer Faircloth brings before the Board the recommendation by the Planning Board to approve the Conditional Use Permit application. Notice was published in the local newspaper and letters were mailed to all adjoining business owners. As of the date and time of the Board meeting, no responses have been received.

Commissioner Barefoot made a **motion** to Open the Public Hearing; **all in favor. Motion carried.**

Evangelist Marilyn Hargrove, Mr. James Hargrove, and Dr. Highsmith all appeared before the Board, citing their main purpose for the building at 101 East Roseboro Street is to provide outreach, mission work, food pantry and clothes closet with occasional meetings being held there. Noteworthy was the recent food drive where over 300 individuals were served.

With no further comments, Commissioner Barefoot made a **motion** to Close the Public Hearing; **all in favor. Motion carried.**

Zoning Officer Faircloth read a letter (also provided to the Board of Commissioners) from Planning Board Chairman Tim Butler in support of approving the Conditional Use Permit; however, the Planning Board did suggest, “that if this use expands and should cause a traffic and or parking problem to existing businesses, that it will relocate in a timely manner as requested by the Board of Commissioners.” Mayor Pro-Tem Bennett inquired about the number of days they expected to be open, with Evangelist Hargrove stating Sundays and Wednesdays to start.

Commissioner Barefoot made a **motion** to approve the Conditional Use Permit application for Evangelist Marilyn Hargrove for religious use in Central Business District at 101 E. Roseboro Street [across from the Depot]; **all in favor. Motion carried.**

OLD BUSINESS

- Bid for town-owned buildings: Mayor Butler opened two sealed bids received from NC Welding. The first bid was for 106 N. West Street and the parking lot beside it for a combined total of \$8,000 plus advertising costs, with \$3,000 for the building and \$5,000 for the parking lot. The second bid was also from NC Welding and is for the property at 101 W. Railroad Street [formerly Spell Building] for a bid of \$48,000 plus advertising costs. If the Board accepts the offers, this will start an upset bid process for the property.

Commissioner Gupton made a **motion** to accept the bid from NC Welding in the amount of \$8,000 (plus advertising) for the property located at 106 N. West Street and the adjacent parking lot; **all in favor. Motion carried.** This begins the upset bid process.

Commissioner Templin made a **motion** to accept the bid from NC Welding in the amount of \$48,000 (plus advertising) for the property located at 101 W. Railroad Street; **all in favor. Motion carried.** This begins the upset bid process.

- Alleyway Signs Update – The signs to be posted in the alleyway are ordered and should be ready in about a week.
- Foreclosure Sales 200 & 202 W. Roseboro Street – The foreclosure sale on the property at 200 and 202 W. Roseboro Street is set for Friday, April 14, 2023. The five tracts are comprised of two buildings and three tax parcels.
- AMI Update – The automated meters installation project is complete. Ms. Faircloth noted that the new system has been helpful in identifying leaks and bursts which can be repaired sooner than later.

NEW BUSINESS

- NCDOT Bicycle Initiative – Ms. Tyler Wise applied for and was awarded the grant that provides 100 free bicycle helmets for children. Hopes are that the helmets will come in prior to BloomFest so that they can be handed out during the festival.
- Offer to Purchase Contract/Upset Bid Process – The newly drafted Offer to Purchase and Contract Form was presented to the Board for review/approval. With no discussion, Commissioner Gupton made a **motion** to approve the use of the Offer to Purchase and Contract Form; **all in favor. Motion carried.**
- 2022 Wastewater Treatment Plant Improvements Resolution – Previous attempts at applying for a grant for improvements to the town’s wastewater treatment plant failed due to the lack of 1 additional point. A second attempt to apply is underway and provided that approval of the additional points will be received, a resolution to make an application must be adopted. Therefore, as a prerequisite to the application process and before the Board is a resolution should it be needed. With no further discussion or comment, Mayor Pro-Tem Bennett made a **motion** to adopt the Resolution; **all in favor. Motion carried.**

REPORTS

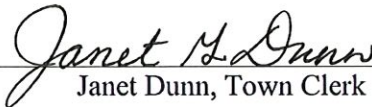
- Financial Reports – Monthly reports were provided for review.
- Fire Department Report – Monthly call report was provided. Mayor Butler informed that research is ongoing for a grant to help build a new firehouse.
- Sheriff's Report – There were issues with generating the report. Once it is received, it will be disseminated to the Commissioners.
- Public Works/Utility Department Reports – Filed in the Clerk's Office.

PUBLIC COMMENT – No comment

ADJOURNMENT – With no further business, Commissioner Barefoot made a **motion** to adjourn; **all in favor. Motion carried.** The meeting was adjourned at 7:28 p.m.



Alice Butler, Mayor



Janet Dunn, Town Clerk