



**Town Board of Commissioners
Regular Meeting
May 9, 2023 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, May 9, 2023 at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro Tem Anthony Bennett, Commissioners Ray Fisher, Cyndi Templin, Mark Gupton, and Richard Barefoot. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, LFNC Tyler Wise, Randi Kelly, Mrs. Hargrove, Lynn West, Willow West, and Michael Hardison (Sampson Independent).

COMMENCEMENT

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Mayor Pro-Tem Bennett made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Mayor Pro-Tem Bennett made a **motion** to approve the meeting minutes from April 11, 2023; **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- Mrs. Randi Kelly gave an overview of the events leading up to and including the 2023 BloomFest. The BloomFest Committee met on May 8, 2023, as a follow-up to the event in identifying ways to improve upon Bloomfest 2024. A tentative date was discussed for 2024. Ms. Tyler Wise gave an overview of the event, stating that there were 35 sponsors, 8 food trucks, and 70 vendors present.

OLD BUSINESS

- Foreclosure on 200 & 202 W. Roseboro Street – The buildings have been sold to Mr. Mikkel McKinney with 202 W. Roseboro Street going for \$35,000 and 200 W. Roseboro Street going for \$14,000; a total of \$49,000.
- Grant Information – The town has received over \$17,000,000 in grants. Several of the grants have been or will be completed soon; the AMI project funded from the ARPA grant has been completed, PARTF (park) project has been completed, the AIA grant is nearly complete, and the CDBG-NR (Neighborhood Revitalization) project will be completed by August 2023.
- Upset Bid Process – There have been no upset bids received on the two bids placed on the properties at 101 W. Railroad Street and 106 N. West Street. Therefore, N. C. Welding has 30 days to make full payment on the properties.

NEW BUSINESS

- Planning Board Re-appointments – Mr. Tim Butler (Chair) and Mr. Oscar Williams's terms on the Planning Board expired in December 2022. Commissioner Fisher made the **motion** to reappoint Tim Butler and Oscar Williams to the Planning Board for another three-year term; **all in favor. Motion carried.** Their term will expire in December 2025.

- Rural Community Capacity Building (RC2) – Ms. Tyler Wise and Clerk Dunn completed an application for the Rural Community Capacity Building program. This program is a combined effort through Appalachian State and the NC Department of Commerce and provides an opportunity for the town to apply for grants to complete other projects. Orientation is scheduled for May 25 and 26.
- Personnel Policy (Longevity) – Brought before the Board for consideration was a change in the Personnel Policy to the current Longevity Pay, calling it what it is, a Christmas Bonus. Then, add a section for Longevity Pay, where after one year of continuous service, an employee would be entitled to receive a set amount based on the number of years of service paid the next pay cycle following the anniversary date. Attorney Sanderson suggested a language change, “When an employee dies, payment shall be made to the **estate designee of the employee or in the absence of a designee to the estate of the employee.**” Commissioner Gupton made the **motion** to approve the language change from Longevity Pay to Christmas Bonus as well as the addition of the Longevity Pay to include the recommended change by Attorney Sanderson; **all in favor. Motion carried.**
- Proposed Water/Sewer/Garbage & Fees Schedule and Proposed FY2023-2024 Budget – Mayor Butler conducted an overview of the proposed changes, with water and sewer fees increasing approximately 7% as well as other fee increases are included. (See Exhibit A) Mayor Butler proposed a reduction in the property tax rate from \$0.63 to \$0.61 for the 2023-2024 fiscal year. With approval from the Board of Commissioners, the proposed budget notice will be published in the paper and posted at Town Hall, making it available for public inspection leading up to the Public Hearing scheduled for June 13th at 7:00 p.m. Mayor Butler noted that a special meeting will likely be held in late June for any budget amendments necessary for the current fiscal year.
- Roseboro ABC Board – Mayor Butler has been informed that there is an interest in increasing the ABC Board to a five-member committee. Brought before the Board is the consideration of changing the Roseboro ABC Board to a “minimum of three, maximum of five” member committee. Increasing the membership number would assist the ABC Board in being able to continue to conduct business in the absence of a member. Commissioner Barefoot made the **motion** to increase the ABC Board to a five-member board; **all in favor. Motion carried.**

Then, to fill the newly created seats, consideration was requested to appoint Mr. Philip Williams and Mr. Kyle Randleman to the ABC Board. Commissioner Fisher made the **motion** to appoint Philip Williams and Kyle Randleman to the Roseboro ABC Board for a three-year term; **all in favor. Motion carried.** Their term will expire in December 2026.

- Roseboro New Fire Station - Unfortunately, grants are not plentiful when trying to fund the building of a new fire station. Mayor Butler contacted USDA to find out about possible grants and was advised none are available; however, they would do a loan. A \$1,000,000 loan at 3.75% interest for 30 years would produce a payment of \$56,000 per year. It is estimated that a new fire station would cost anywhere between \$3,000,000 and \$4,000,000. Mayor Butler inquired of the Board how much would the town be willing to invest in such a project as that is oftentimes asked when applying for grants. Commissioner Gupton recommended the town invest up to \$1,000,000, even if that meant taking out a loan; all agreed.

Commissioner Fisher inquired if the Roseboro Fire Department budget could assist the town in making the \$56,000 per year payment if the town took out a \$1,000,000 loan. Mayor Butler noted that it was a possibility.

- Proclamation of Tourette Syndrome Awareness Day, June 4, 2023 – A draft proclamation was provided to the Board for review and consideration. After review, Commissioner Templin made the **motion** to proclaim June 4, 2023, as “Tourette Syndrome Awareness Day;” **all in favor. Motion carried.**
- Roseboro Library Parking Lot – Library staff have expressed concern about the dimly lit parking lot at night when it is dark. The town will be requesting that a light be installed in the parking area.
- Roseboro Heritage Trail – Ms. Tyler Wise has drawn a map of the day-hike trail in Roseboro. Part of the trail, just over 1 mile long, encompasses the Mountain-to-Sea Trail. The map was handed out by Mr. Roland Hall at Bloomfest. Several individuals have come to Roseboro to walk the day-hike trail. Most recently, three ladies walked the trail, then enjoyed a meal at one of our restaurants, and gave good reviews on Facebook. The town is looking to add signage along the Roseboro Heritage Trail.
- Painting of Pickleball Lines – Before and in preparation for Bloomfest, the town purchased pickleball tape that was placed on the basketball court. Soon after Bloomfest, someone removed the pickleball tape from the court and it was found lying on the ground by the basketball courts. Pickleball paddles and a net have been purchased and will be checked out and returned to the town hall. With funds available in the park fund, Mayor Butler sought comments from the Board about permanently painting the pickleball lines on the court. All Commissioners were in favor of permanently painting the lines on the court.
- Streetlights – Mayor Butler informed the Board that the town is looking into adding approximately three streetlights along the old railroad bed on N. East Railroad Street. Adding lights will create a safer environment. Commissioners agreed with the addition of streetlights.

REPORTS

- Financial Reports – Monthly reports were provided for review.
- Fire Department Report – Monthly call report was provided.
- Sheriff’s Report – Monthly report was provided.
- Public Works/Utility Department Reports – Filed in the Clerk’s Office.

PUBLIC COMMENT – No comment

ADJOURNMENT – With no further business, Commissioner Barefoot made a **motion** to adjourn; **all in favor. Motion carried.** The meeting was adjourned at 7:35 p.m.

Alice Butler, Mayor

Janet Dunn, Town Clerk

Town of Roseboro Monthly Rate Schedule

2023-24 Water/Sewer/Garbage Rates

Effective August 1, 2023

Water - In Town

	CURRENT	PROPOSED CHANGE
0 gallons	\$ 15.00	\$ 16.00
1 - 1000 gallons	\$ 17.00	\$ 18.00
1001 - 2000 gallons	\$ 19.00	\$ 20.00
2001 - 3000 gallons	\$ 21.00	\$ 22.45
3001 gallons and above (per thousand)	\$ 6.05	\$ 6.45

Sewer - In Town

	CURRENT	PROPOSED CHANGE
0 gallons	\$ 23.00	\$ 24.50
1 - 1000 gallons	\$ 25.00	\$ 26.75
1001 - 2000 gallons	\$ 27.00	\$ 28.75
2001 - 3000 gallons	\$ 29.00	\$ 31.00
3001 gallons and above (per thousand)	\$ 7.00	\$ 7.50

Water - Out of Town

	CURRENT	PROPOSED CHANGE
0 - 3000 gallons	\$ 35.00	\$ 37.45
3001 gallons and above (per thousand)	\$ 9.70	\$ 10.30

Sewer - Out of Town

	CURRENT	PROPOSED CHANGE
0 - 3000 gallons	\$ 42.50	\$ 45.45
3001 gallons and above (per thousand)	\$ 10.65	\$ 11.35

COUNTY / BULK WATER

	Current	PROPOSED CHANGE
0-100,000 GALLONS	\$ 412.00	\$ 440.00
Over 100,000 gallons (per thousand)	\$ 3.50	\$ 3.75

GARBAGE COLLECTION

	Current	PROPOSED CHANGE
In- town	\$11.00 per can	\$12.00 per can
Out of town	\$22.00 per can	\$24.00 per can
Business (twice a week)	\$21.00 per can	\$23.00 per can

PENALTIES

	Current	PROPOSED CHANGE
If bill is not paid by the 15 th	10% penalty	NO CHANGE
If bill is not paid by the 20 th	\$70.00 fee	NO CHANGE

FY2023-2024 Fee Schedule

Created 04/17/2023

Fee Type	Last updated	Current amount		Proposed amount (2023)	
Cemetery plots	5/13/2014 (added filing fee)	\$540 (2 in-town) \$2,040 (8 in-town)	\$1,240 (2 out-of-town) \$4,840 (8 out-of-town)	\$600 (2 in-town) \$2,500 (8 in-town)	\$1,500 (2 out-of-town) \$6,000 (8 out-of-town)
Grass Cutting	7/1/2021	\$250/acre			
Depot Rent	5-yr lease; 7/1/2021	\$700/mo			
Park Rent		\$35/event (in-town)	\$60/event (out-of-town)		
Vendor Fees		Peddlers - \$25/day			
Garbage	business rate; 8/1/2020	\$11/can (in-town)		\$12.00/can (in-town)	
	GFL to increase rates by	\$22/can (out-of-town)		\$24.00/can (out-of-town)	
	7% July 1, 2023	\$21/can (business)		\$23.00/can (business)	
				July 1 rates:	\$11.76/can (residential)
				(billed to town)	\$22.37/can (business)
Tap Fees	Water (08/1/2022)	\$800 (3/4" in-town)	\$1,600 (3/4" out-of-town)	\$1,000 (3/4" in-town)	\$2,000 (3/4" out-of-town)
		\$1,200 (1" in-town)	\$2,400 (1" out-of-town)	\$1,400 (1" in-town)	\$2,800 (1" out-of-town)
		N/A	N/A	\$1,800 (1 1/2" in-town)	\$3,600 (1 1/2" out-of-town)
		\$3,000 (2" in-town)	\$6,000 (2" out-of-town)	\$3,200 (2" in-town)	\$6,400 (2" out-of-town)
				\$3,500 (3" in-town)	\$7,000 (3" out-of-town)
				\$4,000 (4" in-town)	\$8,000 (4" out-of-town)
				\$6,500 (6" in-town)	\$13,000 (6" out-of-town)
	Sewer (08/01/2022)	\$900 (4" in-town)	\$1,800 (4" out-of-town)	\$1,000 (4" in-town)	\$2,000 (4" out-of-town)
				TO BE DETERMINED (6" in-town)	TO BE DETERMINED (6" out-of-town)
Water/Sewer	New Account Deposit Renter (7/1/21)	\$100 (prop. Owner)	\$250 (Renter)		
	Disconnect fee (7/1/2021)	\$70.00			
Water (Bulk)	County - 7/1/2023	\$412 for 0-100,000 gal	\$3.50/1,000 over 100,000	\$440 for 0-100,000 gals	\$3.75/1,000 over 100,000

FY2023-2024 Fee Schedule

Created 04/17/2023

<i>Fee Type</i>	<i>Last updated</i>	<i>Current amount</i>		<i>Proposed amount (2023)</i>	
Zoning Fees (2016)					
	Special Use (7/1/21)	\$350.00			
	Rezoning Application (7/1/21)	\$350.00			
	Variance Application (7/1/21)	\$350.00			
	Cert of Zoning Compliance	\$50.00			
	Annual Inspect. Fee for	\$35.00			
	manufactured home park				
	Temp. Cert. for rallies,	\$15.00			
	carnivals, etc.				
	Sign application	\$50.00			
	Roseboro Subdivision Ord.				
	Minor	\$25.00			
	Major	\$25.00			
	\$25 + \$0.75 per lot over 10				
	When there are 2 or more principal bldgs. Per site, \$25 + \$0.75 per building site over 2 bldgs.				
	Map Signing:				
	Simple	\$5.00			
	Research	\$25.00			
Notary Service	(fee set by statute)	\$5.00			