



**Town Board of Commissioners  
SPECIAL Meeting  
December 21, 2021 @ 4:30 p.m.**

The Roseboro Board of Commissioners met in SPECIAL Session at Town Hall on Tuesday, December 21, 2021, at 4:30 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro-Tem Anthony Bennett, Commissioners Ray Clark Fisher, Mark Gupton, and Richard Barefoot. Also, present were Town Clerk Janet Dunn and Emily Williams (Sampson Independent). Commissioner Cyndi Templin was an excused absence.

**COMMENCEMENT**

- Call to Order – Mayor Butler called the meeting to order at 4:30 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Commissioner Barefoot made a **motion** to adopt the agenda; **all in favor. Motion carried.**

**OLD BUSINESS**

**Well Drilling Bids**


Mayor Butler reminded the Commissioners that during the December 14<sup>th</sup> regular meeting, she advised that two bids had been received from the RFP posted for the test well drilling project. Both bids came in higher than the budgeted amount; budget of \$35,000 with bids of around \$62,000 and \$80,000. Since the bids have been received, conversation has been held with USDA staff who advise that rather than the bidding process be a Request for Proposal (RFP), they require the Wooten Company to issue it as a construction bid. Therefore, based on these two facts, it is best to reject the bids and re-advertise appropriately per USDA guidelines. USDA must review and authorize the bid package to be posted. The bid package will also be posted to the IPS website to ensure a larger pool of bidders. Since no response has been received from USDA authorizing the bid post, it is uncertain if bids will be available for review prior to the January meeting. This special meeting was scheduled to help expedite this process.

With no further discussion, Mayor Pro-Tem Bennett made the **motion** to reject the two bids that were received for the test well project on Andrews Chapel Road; **all in favor. Motion carried.**

**PUBLIC COMMENT** – None noted

**ADJOURNMENT** – With no further business, Commissioner Fisher made a **motion** to adjourn; **all in favor. Motion carried.** Meeting adjourned at 4:34 p.m.

  
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Alice Butler, Mayor

  
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Janet Dunn, Town Clerk