

Town of Roseboro, North Carolina
APPLICATION FOR AN APPEAL

Applicant/Owner

Name _____ Address _____

City _____ State _____ Zip _____

Name of Business (if applicable) _____

Phone: Business _____ Home _____

Fax: _____

Property Information

Address _____

City _____ State _____ Zip _____

PIN# _____ Deed Book _____ Page _____

(Attach copy of deed of subject property as it appears in Registry)

Location of Property _____

Zoning District _____

Current Use of Property _____

Please answer the following:

A. Date of Decision being appealed _____

B. Attach a copy of the administrative order, requirement, decision or determination being appealed.

C. Describe the specific provisions or portions of the decision being appealed:

D. Specify the grounds for your appeal. Fully explain how the administrative official inaccurately interpreted and/or applied the terms of the zoning ordinance. What do you believe to be the correct answer, and why? _____

E. If you are not the property owner, or if the decision was not issued to you, explain how you are a person aggrieved by the decision.

I, _____ the undersigned applicant, do hereby certify that to the best of my knowledge and belief, all information supplied with this application to be true and accurate.

Signature_____ Date_____

Office Use Only Date Received_____ Case#_____

**Town of Roseboro, North Carolina
HOW TO APPLY FOR AN APPEAL**

1. Complete the application form and submit it to the Town of Roseboro.
2. Write a check payable to the Town of Roseboro for necessary fee.
3. Once you have submitted the application the Board of Adjustment will schedule a hearing to review the request.
4. If you disagree with the Board of Adjustment decision you can appeal that decision to the Sampson County Superior Court. This appeal must be submitted within 30 days from the Board's decision.

If you have any questions about applying for an Appeal, please contact the Town Clerk, at the Roseboro Town Hall, (910) 525-4121.