

**Town of Roseboro, North Carolina  
Application for Sign Permit**

**Applicant/Owner**

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Business (if applicable) \_\_\_\_\_

Phone: Business \_\_\_\_\_ Home \_\_\_\_\_

Fax: \_\_\_\_\_

**Property Information**

Address \_\_\_\_\_

PIN# \_\_\_\_\_ Deed Book \_\_\_\_\_ Page \_\_\_\_\_

Location of Property \_\_\_\_\_

Zoning District \_\_\_\_\_

Description of Proposed Sign \_\_\_\_\_

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**Applicant/Owner Certification**

I, \_\_\_\_\_, the undersigned applicant, do hereby certify that to the best of my knowledge and belief all information supplied in and with this application is true and accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**    Date Received \_\_\_\_\_    Case# \_\_\_\_\_

## **Application Procedures**

### **SIGN PERMIT REQUIRED**

With exception of those signs specifically authorized in Section 9.2, of the Town of Roseboro Zoning Ordinance, no sign may be erected without a permit from the Administrative Officer

Application for permits shall be submitted on forms obtainable from the Administrative Officer.

**Each application shall be accompanied by a plan which shall:**

- (1) indicate the proposed site by identifying the property ownership, location and use;
- (2) show the location on the sign on the lot in relation to property lines and building, zoning district boundaries, right-of-way lines, and existing signs; and
- (3) show size, character, complete structural specifications and methods of anchoring and support.

**If conditions warrant, the Administrative Officer may require such additional information as will enable him to determine if such sign is to be erected in conformance with this Ordinance.**