

Town of Roseboro, North Carolina

Application for Zoning Change

Applicant Information - Please PRINT

Name_____ Address_____

City_____ State_____ Zip_____

Phone: Business_____ Home_____

Fax:_____ Email:_____

Property Information – Please PRINT

Owner_____ Address_____

City_____ State_____ Zip_____

Phone: Business_____ Home_____

Location_____

Size_____ Acres_____ Square Feet_____

PIN#_____ Deed Book_____ Page_____

Subdivision_____ Map Book _____

Present Zoning_____ Proposed Zoning_____

Purpose (brief explanation)

The undersigned Property Owner(s) or Contract Purchaser(s) hereby authorize the filing of this application, authorize on-site review by required staff and certifies that the information provided is complete and the statements given are true to the best of my knowledge.

Print Name_____ Date_____

Signature_____

Office Use Only Date Received_____ Case#_____

Procedure for Zoning Change Request

1. A completed application must be submitted to the Town of Roseboro with a complete copy of the deed of the property to be rezoned.
2. Each Application for Zoning Change must be accompanied by two (2) sets of plans drawn to scale, one (1) of which will be returned to applicant upon approval. The plan shall show the following:
 - (1) The shape and dimension of the area proposed for zoning change.
 - (2) The location of area with respect to adjacent rights-of-way
3. Applicant shall provide the Town of Roseboro a list of names and addresses, as obtained from the County of Sampson tax listings and tax abstracts of all adjacent property owners, and all owners of property within five hundred (500') from the center of the property for which a zoning change is being requested.
4. One set of business (No. 10) envelopes stamped with a first class stamp and addressed to each person on the list. These envelopes shall be submitted at least eight (8) working days prior to the public hearing.
5. Staff shall then mail notices of the public hearing to each person on the list and shall certify the fact to the Town Board. Such certification shall be deemed conclusive in the absence of fraud.
6. Any application submitted in accordance with the provisions of this section for the purpose of amending the regulations or district boundaries established by this chapter may be withdrawn at any time, but fees are nonrefundable. The fee is \$250.00. Please remit to Town of Roseboro PO Box 848 Roseboro NC 28328.