



**Town Board of Commissioners
Regular Meeting
March 8, 2022 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, March 8, 2022, at 7:00 pm.

Members present at Town Hall were Mayor Pro-Tem Anthony Bennett, Commissioners Ray Clark Fisher, Richard Barefoot, Mark Gupton, and Cyndi Templin. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, Philip Williams, and Emily Williams (Sampson Independent). Mayor Alice Butler was an excused absence.

COMMENCEMENT

- Call to Order – Mayor Pro-Tem Bennett called the meeting to order at 7:00 pm.
- Invocation – Mayor Pro-Tem Bennett led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Commissioner Barefoot made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Commissioner Templin made a **motion** to approve the meeting minutes from February 8, 2022, Regular Meeting as well as the minutes from February 23, 2022, Workshop Meeting; **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- BloomFest has been scheduled for April 30, 2022. The BloomFest Committee is now meeting two times per month, with the next meeting scheduled for March 15, 2022, at 6:00 p.m. Volunteers are needed and all are welcome. No update was presented on the “First Friday” event.

OLD BUSINESS

- Vacant Lots – During the February 8, 2022, regular town meeting, questions rose as to the individual size of each lot and if large enough to build a home on individually, resulting in tabling the topic to allow further research. It was determined that selling both lots as one was the best route to give the purchaser the greatest use of the property. Commissioner Fisher made the **motion** to move forward in placing the two lots up for bid as one unit and posting the property for bid to the town’s website; **all in favor. Motion carried.**
- Roseboro Park Lease to Western Sampson Commerce Group – The lease agreement has been drawn up and provided for review by the Western Sampson Commerce Group. As of this meeting, no further action has been taken.

NEW BUSINESS

- Installation of Fire Hydrants – Seven (7) hydrants and fourteen (14) valves are scheduled to be replaced on Thursday, March 17th. While the replacements are being completed, the water tank will be taken offline starting between 8:00 p.m. and 9:00 p.m. on Thursday, March 17th. Once replacements are complete sometime Friday, water service will be restored; however, the town

will be under a “boil water” notice while we await the return of water test results. Once the results are received, citizens and businesses will be informed of the cancellation of the boil water notice. Commissioners requested that the town wait as long as possible to take the water tank offline. *(UPDATE: As of March 14, 2022, it was learned that this water project was being postponed due to unforeseen circumstances and will be rescheduled for a later date.)*

- Lead for NC Fellow – Mayor Butler was contacted by the UNC-School of Government (UNC-SOG) regarding the Town submitting a grant application for a UNC-SOG intern through the Lead for NC Fellow program. Mayor Butler submitted the application and the Town was awarded the \$54,000 grant. Through this grant program, the Town would be assigned a UNC-SOG student (aka fellow) who desires to work in Public Administration. By working with the Town, the fellow is able to assist the town with a number of projects designated by the town’s administration. The program starts August 1, 2022 and runs through June 30, 2023. While there is a grant that covers the majority of the costs of this program, the Town is asked to contribute \$15,000 toward the fellow. Clerk Dunn requested that the Board consider this contribute and allow for the fellow to work with the Town on the various projects to be outlined by the Town. Documentation regarding the program and projects completed by past fellows was provided for review. With no further discussion, Commissioner Gupton made a **motion** to approve the \$15,000 contribution toward the use of a fellow to assist the town with various projects; **all in favor. Motion carried.**
- Budget Amendment (Depot Fund) – During the February 8th regular meeting, the Board voted to approve payment of the Depot handicap ramp to come from the General Fund; however, that should have been paid from the Depot Fund. A budget amendment reflecting the correct accounting transaction was presented. Commissioner Fisher made the **motion** to accept the budget amendment as presented, correcting payment from the Depot Fund instead of the General Fund; **all in favor. Motion carried.**
- Public Nuisance – Attorney Sanderson provided some comments concerning the public nuisance ordinance. Mr. Philip Williams was asked if he had any comments he wished to make and he presented before the Board his recommendations of how to further proceed in this matter. Mr. Williams noted that “the long-term problem seems to be that more stuff is brought onto the property than is disposed of; that some of the stuff there ought to be repaired or removed.” With the town’s dump trailer now situated at the property, Mr. Williams recommended that the town allow two weeks up to and including the Clean Sweep to clear the property, and then to reevaluate the amount of abatement that was still needed at the conclusion. The Board agreed to grant sufficient time to clear the property, citing reevaluation will take place at the April meeting.
- Contracting with Code Enforcer – Clerk Dunn presented that she and Mayor Butler had met with MCCOG representatives who advised that the COG was working with municipalities to determine what services were most needed. Of those discussed, a Code Enforcer seemed to be a frequent request. Therefore, the COG was looking into adding a contract Code Enforcer to their team who would work with municipalities on an as needed basis for a fee. Attorney Sanderson spoke in support of a contract Code Enforcer, stating that this person would add an additional level of “enforcement” that would be determined by the Board by way of the ordinance. Mr. Williams also added support for a Code Enforcer alluding to that this person may bring additional knowledge and ideas used by other towns, etc. With no further discussion, Commissioner Templin made the **motion** to use the MCCOG Code Enforcer on an as needed basis; **all in favor. Motion carried.**

- Ordinance Amendment (Alcoholic Beverages) – Attorney Sanderson provided a draft of the proposed Alcoholic Beverages Ordinance for the Town of Roseboro. He discussed the changes outlined and asked for comments. Commissioner Gupton recommended a change to (c) which would then read (additional language shown in red), “It shall be unlawful for any person to consume any intoxicating beverage in a motor vehicle or upon a motorized bicycle **or in or upon any other object** while it is in or upon any public place or in or upon any street, sidewalk, alley, or parking lot, or upon the private premises of another without permission of the owner or person entitled to possession of such premises.” The Board agreed to the \$50.00 fee as written in (a)(5). Attorney Sanderson advised that the new ordinance would outlaw consumption of alcohol on public property with the exception for special occasions/events (e.g., BloomFest, cafés with ABC permits). Commissioner Gupton made the **motion** to adopt the new Alcoholic Beverage Ordinance to include the additional language; **all in favor. Motion carried.**
- Paving of Roads – The Board was presented with two quotes for paving and striping the roads in Roseboro. Roads listed to be paved are: E. Pleasant Street from Hwy 24 to School; NW Railroad Street from Roseboro Street to Pleasant Street; Clinton Street from 24 to Pole #155129; N. Pearl from Clinton Street to the end; and E. Roseboro Street from 24. The road listed to be striped is Railroad Street consisting of lines and handicap spaces. With no further discussion, Commissioner Fisher made the **motion** to move forward with using Sykes Paving, lowest price between the two quotes received; **all in favor. Motion carried.** The Budget Amendment was approved at the same time as the budget amendment for the Depot Fund with that **motion** being made by Commissioner Fisher, **all in favor, and motion carried.**

REPORTS

- Financial Reports – Monthly reports were provided for review.
 - o Tax Report
 - o Budget vs. Actual
- Fire Department Report – Monthly call report was provided. No further comments.
- Public Works/Utility Department Reports – Filed in the Clerk’s Office.
- Sheriff’s Report – February 2022 report provided. No further comments.

PUBLIC COMMENT

Jessica Capelle – Follow-up to Town Ordinance: Ms. Capelle did not attend.

ADJOURNMENT – With no further business, Commissioner Fisher made a **motion** to adjourn; **all in favor. Motion carried.** Meeting adjourned at 7:47 p.m.


Anthony Bennett, Mayor Pro-Tem


Janet Dunn, Town Clerk