



**Town Board of Commissioners
Regular Meeting
April 12, 2022 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, April 12, 2022, at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro-Tem Anthony Bennett, Commissioners Ray Clark Fisher, Richard Barefoot, and Cyndi Templin. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, Zoning Officer Tammy Faircloth, Brian Johnson and Dave Malinauskas from The Wooten Company, Philip Williams, Emily Williams (Sampson Independent), Ms. Alexandra Campos, Angela Robinson, and Roland Hall. Commissioner Mark Gupton was an excused absence.

COMMENCEMENT

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Mayor Pro-Tem Bennett made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Mayor Pro-Tem Bennett made a **motion** to approve the meeting minutes from March 8, 2022; **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- BloomFest has been scheduled for April 30, 2022. Currently, the Committee has received 60 vendor applications and the park will be filled with children's events.
- Mountains-to-Sea Trail – Volunteers are at work laying the brick trail along the railroad bed in Roseboro. Volunteers from across the state have come out to assist in this project. Tarheel Challenge cadets were onsite Thursday (April 7, 2022) to assist in this project.
- Park Update – The trees that are situated by the playground area have been trimmed, making way for the new playground equipment that will be purchased through a PARTF grant. Department of Transportation cut down the tree on the corner at the 4-way stop at the Roseboro Park, preventing tree limbs from falling into the roadway. Cement pads have been poured at the picnic table areas. The bleachers by the stage are being refurbished thanks to NC Welding.

PUBLIC HEARING – Rezoning Parcel #08092464501 and #08080616001, E Pinewood Street, Residential to Manufacture Home Overlay. Zoning Officer Tammy Faircloth presented before the Board that Mr. Campos had submitted a Rezoning Application requesting consideration of rezoning two parcels of property from Residential to Manufactured Home Overlay. The Planning Board, by unanimous vote, denied the application based on Ordinance changes 12.2.A. "That a manufactured home is not in the same category and similar to the surrounding property. 12.2.D. The character of the neighborhood could be materially affected by property values if the proposed change is permitted." A Sampson County GIS map of the property was provided to the Board for review.

Commissioner Fisher made a **motion** to open the public hearing for the rezoning change; **all in favor. Motion carried.**

Discussions were held and it was noted that these parcels are currently vacant. Mr. Campos (who was not present for the Board meeting) had indicated to the Planning Board that he desired to place a Class A home on the property. Ms. Faircloth noted that Mr. Tim Butler felt that the Manufactured Home Overlay would decrease property values. Ms. Benton contacted Ms. Faircloth at Town Hall, since receiving a letter about the rezoning, stated that she feared such action would cause a decrease in property value.

Ms. Campos was asked if she wished to make any comments; she had none. With no further discussion, Commissioner Fisher made the **motion** to close the public hearing; **all in favor. Motion carried.**

With no comments in support of the rezoning change, Commissioner Fisher made a **motion** to accept the recommendation by the Planning Board for denial. Commissioner Barefoot **seconded. Motion carried.**

OLD BUSINESS

- Installation of Water Valves/Hydrants – Seven (7) hydrants and fourteen (14) valves are scheduled to be replaced on Thursday, April 21st into Friday, April 22nd. While the replacements are being completed, the water tank will be taken offline starting between 8:00 p.m. and 9:00 p.m. on Thursday, April 21st. Once replacements are complete sometime Friday, water service will be restored; however, the town will be under a “boil water” notice while we await the return of water test results. Once the results are received, citizens and businesses will be informed of the cancellation of the boil water notice. Commissioners requested that the town notify all businesses of the water interruption so that they can make the necessary preparations. An email will be sent to the businesses in advance and a one-call message will be distributed to all town citizens on the contact list.
- Michael Williams’ Building – Mr. Williams was not in attendance to provide an update.
- 106 N. West Street Vacant Town-Owned Building – The Town is working to get the tin off the roof but needs to bring in additional equipment to do so safely.
- Abatement at 601 W. North Street (Update) – Mr. Philip Williams presented to the Board that progress was being made on cleaning up the property, but that “both parties felt that begin given MORE TIME to continue loading and cleanup would be of great assistance – at least until April 25, 2022.” Mr. Williams advised that with the continued progress, he granted “the landlord and respondent until April 25, 2022 before a final assessment of cleanup is made; and that abatement action would be considered after that date.”
- USDA Water System Improvements – Test Well Bid Results – Mr. Brian Johnson and Mr. Dave Malinauskas from the Wooten Company presented to the Board that the bid results received were favorable. Presented for review/consideration was an “Amendment to Owner-Engineer Agreement, Amendment No. 1” indicating that additional services to be performed by Engineer would increase the contracted price by \$68,887.50, bringing the original agreement amount of \$225,100 to \$293,987.50. The increase in costs reflects the market, and regarding possible supply chain delays, adjustments to the contract timeline will be taken into consideration. A description of the modification showed “to determine the available water supply and water

quality at the proposed well site a test well needs to be drilled. Bids have been received from five (5) well drillers for this work. This amendment authorizes the well drilling work (using a properly licensed well driller) and associated ancillary items. GMA, the hydrogeologist sub-consultant, will oversee the work.” Of the bids received, Bill’s Well Drilling was the lowest priced. Anticipated scheduling was stated to be late-May to early-June, taking approximately 4 weeks for results (June-July timeframe). The test well will remain and become a monitoring well. Mr. Johnson reminded that there was \$122,000 contingency included with the \$1.6M overall cost.

With no further questions or comments, Commissioner Templin made a **motion** to accept Amendment No. 1; Commissioner Barefoot **seconded**. **Motion carried.**

- Clean Sweep Update – There was 156,060 pounds of items/debris, plus 10 tires, taken to the landfill during the Spring Clean Sweep. Clean Sweep was officially over as of April 12, 2022, after needing to be extended due to a delayed pickup schedule.
- AIA Water Grant (Turning Water Valves) – The Wooten Company will be in Roseboro documenting the turning of water valves April 18 – 20, 2022. There will be no affect to water quality.

NEW BUSINESS

- Radio-Read Meters – Mayor Butler and Director Billie Poole met with three companies that specialize in radio-read meters. Radio-read meters are more accurate, would no longer require staff time to read and re-read meters, and can help staff detect leaks more quickly. The Advanced Meter Infrastructure (AMI) flashes to notify of a possible leak. Drive-by units read as staff drive by the meter that can be updated to AMI later if desired. The approximate \$385,000 ARPA funding received by the town can be used for this project. With no further discussion, the Commissioners all agreed to move forward with radio-read meters and using these funds for such a project.
- Resolution of Acceptance for ARPA Sewer Outfall Rehab (\$1.5M) – Commissioners were presented with a *Resolution By Roseboro Board of Commissioners Funding for 2022 Sewer Outfall Rehabilitation* for the \$1.5M American Rescue Plan Act Funding offer for the Town of Roseboro. These funds, if accepted, will be used for sewer outfall and manhole rehabilitation to help resolve the town’s inflow and infiltration issues. With no further discussion, Commissioner Fisher made a **motion** to accept the \$1.5M funding; Commissioner Barefoot **seconded**. **Motion carried.**
- Resolution for ARPA Funding Application – Water System Improvements – The Wooten Company is writing the application for ARPA funding to construct a drinking water distribution system. If received, the funding will be used for valve replacements currently a part of the USDA Loan (\$1.6M). Commissioner Fisher made the **motion** to apply for the ARPA Funding; **all in favor**. **Motion carried.**
- Resolution for APRA Funding Application – Outfall Lines/Sewer Line Replacement Southwest Section of Town – The Adams Company is applying for funding on behalf of the Town of Roseboro to rehabilitate portions of the wastewater collection system to include rehabilitation of 18- and 24-inch old cement and vitrified clay gravity sewer lines along the main outfall lines to the wastewater treatment plant and vitrified clay pipes in various locations throughout the town. These pipes are not covered by the \$1.5M funding already received. The Capital Improvement Plan would be followed in making the necessary repairs. Commissioner Fisher made the **motion** to apply for funding; **all in favor**. **Motion carried.**

- Resolution for WWTP Permit Renewal – The resolution presented is to be submitted with the application for the town’s wastewater treatment plant (WWTP). The town is asking permission to be permitted back to its original 700,000 gallons per day capacity. In order to do so, the town would need a Grade 3 operator, which the town has, and would require more testing and sampling. Increasing the WWTP capacity will allow growth space for industry. Mayor Pro-Tem Bennett made a **motion** to move forward with submitting the application and requesting an increase in the WWTP capacity. Motion carried with a vote of 3:1; Commissioner Fisher voted against.

REPORTS

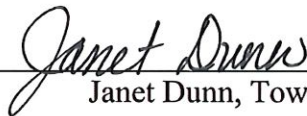
- Financial Reports – Monthly reports were provided for review.
 - o Tax Report
 - o Budget vs. Actual
- Fire Department Report – Monthly call report was provided. No further comments.
- Public Works/Utility Department Reports – Filed in the Clerk’s Office.
- Sheriff’s Report – No report provided at this time. No further comments.

PUBLIC COMMENT – Roland Hall – Mr. Hall approached the Board to express his appreciation for the town moving so quickly at securing the area around the brick building when it collapsed on Railroad Street.

ADJOURNMENT – With no further business, Commissioner Fisher made a **motion** to adjourn; **all in favor. Motion carried.** Meeting adjourned at 7:55 p.m.



Alice Butler, Mayor



Janet Dunn, Town Clerk