



**Town Board of Commissioners  
Regular Meeting  
June 14, 2022 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, June 14, 2022, at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro-Tem Anthony Bennett, Commissioners Ray Fisher, Richard Barefoot, Mark Gupton, and Cyndi Templin. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, Deputy Clerk/Zoning Officer Tammy Faircloth, Fire Chief Lee Coleman, citizens A.J. Pule, Angela Marco, and Katherine Pare', and Michael Hardison from the Sampson Independent.

**COMMENCEMENT**

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Mayor Pro-Tem Bennett made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Mayor Pro-Tem Bennett made a **motion** to approve the meeting minutes from May 10, 2022 (Regular Session) and June 2, 2022 (Special Session); **all in favor. Motion carried.**

**ROSEBORO HAPPENINGS**

- Barn Quilt Squares – Barn Quilt Squares were painted by students from Roseboro-Salemburg Middle School under the direction and guidance of art teacher, Ms. Rebecca Wolfe. These barn quilts are being displayed on the outside wall of a vacant building across from the Roseboro Community Garden. Mayor Butler expressed her appreciation to Michael Hardison with the Sampson Independent for writing the article, "Collage of color in Roseboro – Students, community collaborate for barn quilt display" in the June 14, 2022 edition. The public is encouraged to visit the site where the quilts are being displayed.
- Roseboro Library Movie Nights – Sampson-Clinton Public Library and Crumpler Plastic Pipe have partnered together to hold a movie night. Crumpler Plastic Pipe is sponsoring the showing of the movie "Under the Sea Cinema's" at the Roseboro Library on Friday, June 24, 2022 at 7:45 p.m. Join them for an ocean-themed kids movie surprise. Concessions will be for sale from the funnel cake man. Free popcorn and water will be provided.

**OLD BUSINESS**

- Burial Permit/Record of Burial – During the May 10<sup>th</sup> regular meeting, the Board was presented with a sample burial permit for review and consideration, but Mr. Sanderson needed to compare the permit against the town's ordinance and make any necessary recommended changes. Presented to the Board was the proposed Burial Permit ordinance that aligned with the permit. Noted was the no fee or charge for the permit, but a \$200.00 civil fine for those who do not obtain the permit. A sign will be posted at each cemetery directing persons to contact Town Hall for activities involving the cemetery. The local funeral homes will be notified of the ordinance and need for burial permit. With no other comments, Commissioner Gupton made the **motion** to adopt the Burial Permit ordinance; **all in favor. Motion carried.** Commissioner Fisher made the **motion** to approve the Application for Burial Permit & Record of Burial form; **all in favor. Motion carried.**
- Offer Received on Vacant Lot – An upset offer has been received on the vacant lot in the amount of \$7,715.00. The Request for Offer was once again published in the Sampson Independent newspaper and posted on the town's website in keeping inline with the process. Since the

republishing, no other offers have been received and the 10-days grace period has expired. With the final offer being \$7,715.00, the Board could accept the offer or deny it. Mayor Pro-Tem Bennett made the **motion** to accept the final upset bid of \$7,715.00; **all in favor. Motion carried unanimously.**

- 200 & 202 W. Roseboro Street Properties – Mayor Butler advised that a first hearing has been scheduled for July 7<sup>th</sup>. The notice will be published for two weeks and then go up for auction. The minimum bid will be the combined total of taxes and fees.
- Fire Truck Contract – Fire Connections, Inc. has received a purchase order number to begin the process of purchasing the tanker based upon the Board's vote. Brought before the Board is the contract with Fire Connections, Inc. for approval. The purchase price is \$297,868 but with the town making a \$30,000 down payment, the loan amount is \$267,868. Commissioner Gupton made the **motion** to approve the contract; **all in favor. Motion carried unanimously.**
- Budget Ordinance, Fee Schedule, and Capital Improvement Plan – The Board was provided with a new copy of the budget ordinance that showed the one-cent reduction in tax rate that was approved during the June 2<sup>nd</sup> Special meeting, changing it from \$0.64 to \$0.63. All fees and the capital improvement plan remained the same.
- RFP/RFQ (Park [PARTF], AMI, and CDBG-I) – The RFP for the PARTF grant has been issued with a deadline of June 20<sup>th</sup>. It is anticipated that a recommendation will be brought before the Board at the July 12<sup>th</sup> meeting for vote. AMI RFQ is currently being drafted. The CDBG-I planning portion is now complete and the RFQ for the construction of the portion of the grant will be forthcoming.

#### **NEW BUSINESS**

- GFL Contract Renewal – The Amendment of Contract Agreement for GFL Environmental (aka Waste Industries, LLC) was provided to the Board for review. This amendment extends the current contract with GFL for an additional 5-year period, ending June 30, 2027. With this extension, the current garbage rates would remain the same for the next fiscal year. With no further discussion, Commissioner Templin made the **motion** to accept the GFL/Waste Industries Amendment of Contract Agreement for an additional 5-years, ending June 30, 2027; **all in favor. Motion carried unanimously.**
- Roseboro Fire Department, NC Department of Insurance – Provided to the Board was the report from the NC Department of Insurance detailing the improvement to the fire department's fire suppression rating, dropping from 7 to now 5 for the Coharie Fire District. The in-town rate is already 5. This rate reduction means a decrease in homeowner's insurance costs. Mayor Butler commended Fire Chief Coleman on the improvement that resulted in a decreased rating as well as expresses appreciation for the job they do for the town. Chief Coleman reported that several new volunteers have joined the Roseboro Fire Department over the past couple of weeks with more in processing now. The banner that was hung at the Roseboro Park by the 4-way stop has helped bring about the interest of volunteering with the fire department.
- Vote on Engineering Firm for \$1.5 million Grant – The RFQ for the \$1.5M grant was for an outfall lines project. With the conclusion of the RFQ process for the Engineering & Design and Bid Package and Inspection Services, scoring was completed, and the highest scoring firm was recommended (The Adams Company). Mayor Butler outlined the evaluation factors used in the scoring process. With no further questions or discussion, Commissioner Barefoot made the **motion** to approve The Adams Company; **all in favor. Motion carried unanimously.**



## **REPORTS**

- Financial Reports – Monthly reports were provided for review.
- Fire Department Report – Monthly call report was provided. Fire Chief Coleman provided the Board with an additional report, outlining the number of calls each volunteer/member has responded. In order for a member to remain active, each member would need to respond to at least 2-3 calls per month to make the required quota. Members who are behind in making that quota have been informed.
- Public Works/Utility Department Reports – Filed in the Clerk's Office. Mayor Butler reported that staff had worked around the clock over the weekend, earlier in the month, to keep electricity going so the high-service pumps would keep running to ensure that the town maintained water. It was not until Monday that the appropriate personnel were able to make the final repair.
- Sheriff's Report – Report for May 2022 was provided for review. No further comments.

## **PUBLIC COMMENT**

- Victoria Miller – Ms. Miller was on the agenda to speak regarding late fees but was a “no show.”
- Angela Marco – Ms. Marco addressed the Board sharing her concerns over the town's use of the herbicide S-550. She had been provided with the Safety Data Sheet and being unable to locate the actual chemical in her research, she conducted research on each ingredient individually. She stated that the chemical, when used, contributed to her having a reaction with headache, nausea, and burning eyes. She requested that the chemical not be used along the drainage ditch and especially in her yard.
- A.J. Pule – Mr. Pule addressed the Board sharing his displeasure that the road contains a dip that continues to grow, and causes an awful, loud noise when trucks run over it. He has spoken with DOT who accessed the problem and advised that they were waiting on material to patch the road, but that had been nearly four months ago. When asked where this area was specifically, he answered that it was in front of Ms. Barbara Matthews' house. He came asking for someone from the Board to contact DOT.
- Ms. Katherine Pare' – Ms. Pare' came before the Board inquiring about where to place her yard waste. For years, she has been placing it in the same location by her neighbor's yard. The new neighbors are disgruntled that she is doing so. This topic has been discussed with Ms. Pare' previously, and she was advised to place it by the road on her own property. Mayor Butler reaffirmed that the goal of picking up yard waste is the first week of each month; however, the timeline is not concrete based upon other town needs.

**ADJOURNMENT** – With no further business, Commissioner Fisher made a **motion** to adjourn; **all in favor. Motion carried.** Meeting adjourned at 7:40 p.m.



Alice Butler, Mayor

  
Janet Dunn, Town Clerk