



**Town Board of Commissioners
Regular Meeting
July 12, 2022 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, July 12, 2022, at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Commissioners Ray Fisher, Richard Barefoot, and Mark Gupton. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, and Michael Hardison from the Sampson Independent. Mayor Pro-Tem Anthony Bennett and Commissioner Cyndi Templin were excused absences.

COMMENCEMENT

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Mayor Butler led everyone in a moment of silence followed by the Pledge of Allegiance.
- Agenda Adoption – Commissioner Barefoot made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Commissioner Fisher made a **motion** to approve the meeting minutes from June 22, 2022 (Regular Session) and June 29, 2022 (Special Session); **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- Small Town Main Street meetings will transition from being held the second Tuesday each month to the second Thursday monthly. The next meeting is scheduled for Thursday, August 11, 2022, at 6:00 p.m.
- Roseboro Newsletter – With the number of individuals moving into Roseboro, and to keep the public informed of important information, updates to ordinances, scheduled events, etc., creating a Roseboro Newsletter has been discussed. The schedule of circulation—whether monthly, quarterly, etc.—is undetermined. The idea is to help encourage citizens to shop local and support local businesses and invite businesses to advertise in the newsletter for a small fee that would then help cover the cost of postage. An advertisement may include a discount on purchases for bringing in the flyer to the local business, the announcement of a special sale, etc. Commissioners agreed that the newsletter would be a good idea and business advertisements may help to draw in customers.

OLD BUSINESS

- “Blue House” – Nuisance Officer, Philip Williams, provided an update on the current status of the clean-up efforts for the property located at 601 W North Street, aka “Blue House.” Mr. Williams has developed a good rapport with the tenants and property owner, with the ability to conduct monthly “inspections” of the property, while guiding the clean-up efforts. On July 8, 2022, Mr. Williams met with the tenants and as walking the property, created a “punch list” of items to be resolved/removed within a given timeframe. Since the tenants have been cooperative and removed several items from the property (including a motorhome and several vehicles), Mr. Williams recommends moving the case to an “inactive status,” with monthly follow-up meetings until December 15, 2022.

- Michael Williams Building (109 NW Railroad St) – Mr. Williams was not in attendance to provide an update on the cleanup efforts of the debris and bricks. However, concerns of the items on the town property were discussed. Attorney Sanderson noted that there were two situations: one, being the concern about items on town property. The Town can notify Mr. Williams that these items on the town property must be removed, or the town will clean it up and charge him the costs. Second is the concern of his personal property falling within the nuisance ordinance guidelines. Noted was the progress Mr. Williams has made in palletizing the bricks.

With regards to the town's property, Attorney Sanderson advised that the Town could send Mr. Williams a letter informing him that he must remove all his items from the town's property (lumber, tools, trash, etc.). A timeline of when the cleanup must be done should also be included. Commissioners agreed that 30 days from the date of the letter should be sufficient time to remove the debris from the town's property. The Board encourages Mr. Williams to continue with palletizing the bricks and other cleanup efforts.

NEW BUSINESS

- Wastewater Treatment Plant Permitting – Mayor Butler advised that the permitting process continues. She has an upcoming meeting to discuss increasing the plant to .7mgd. There is industry expressing interest in Roseboro, however, that would require increasing the wastewater treatment plant to .95mgd, at a tremendous cost to do so.
- PARTF Roseboro Park Redevelopment Project – The Request for Proposals process has been completed and three (3) proposals were submitted. Both the scoring and price quotes were close. Proposed equipment and ground covering were similar as well. However, recommended was the lowest bid, Carolina Recreation & Design from Mooresville, NC. Commissioner Fisher made the **motion** to accept the proposal submitted by Carolina Recreation & Design; **all in favor. Motion carried.**
- Paving of Town Hall Parking Lot – Sykes Paving recently paved several streets in town and provided an estimate (approximately \$14,000) of what it would cost to pave the town's parking lot. During the discussion about how to proceed, Sykes Paving recommended that the parking lot not be milled, but rather just paved over top of the existing asphalt. However, this will raise the depth of the parking lot area and decrease the spacing between the parking lot and the sidewalk. This could potentially lead to a tripping hazard as noted by Attorney Sanderson, who recommended that a yellow painted line be placed along the edge of the sidewalk to draw attention to the slight step-up. Also noted by Commissioners was the possible need for parking bumpers as the current sidewalk provides for a "parking bumper." After further discussion, Commissioner Fisher recommended that the town revisit paving the parking lot to include milling.
- 200 & 202 W. Roseboro Street Properties – Mayor Butler advised that the first hearing was scheduled for July 7th; however, an extension for the hearing was granted until August 11th, placing it at the courthouse about September 8th. Commissioners have time to consider if the town wants to be part of the bid process, and if so, how much? The minimum bid will be the combined total of taxes and fees.

REPORTS

- Financial Reports – Monthly reports were provided for review.
- Fire Department Report – Monthly call report was provided.
- Sheriff's Report – Monthly report was provided for review. July 11, 2022, Mayor Butler was informed of several car break-ins in town. An announcement was placed on Facebook reminding citizens to keep their vehicles locked and personal items out of sight.
- Public Works/Utility Department Reports – Filed in the Clerk's Office. Mayor Butler advised that the

public works/utilities staff are working on cutting the outfall lines.

GENERAL – Mayor Butler advised that the deadline on the Request for Proposals for the AMI (Advanced Metering Infrastructure) System project was quickly approaching (July 18, 2022).

PUBLIC COMMENT – No one present, no comments

ADJOURNMENT – With no further business, Commissioner Fisher made a **motion** to adjourn; **all in favor. Motion carried.** Meeting adjourned at 7:32 p.m.



Alice Butler, Mayor



Janet Dunn, Town Clerk