



**Town Board of Commissioners
Regular Meeting
November 14, 2023 @ 7:00 p.m.**

The Roseboro Board of Commissioners met in Regular Session at Town Hall on Tuesday, November 14, 2023, at 7:00 pm.

Members present at Town Hall were Mayor Alice Butler, Mayor Pro Tem Anthony Bennett, Commissioners Mark Gupton, Cyndi Templin, Richard Barefoot, and Ray Clark Fisher. Also, present were Attorney Sandy Sanderson, Town Clerk Janet Dunn, Lead for NCFellow Tyler Wise, Pastor Marilyn Hargrove, and Michael Hardison (Sampson Independent).

COMMENCEMENT

- Call to Order – Mayor Butler called the meeting to order at 7:00 pm.
- Invocation – Pastor Hargrove gave the invocation followed by Mayor Butler leading the Pledge of Allegiance.
- Agenda Adoption – Mayor Pro-Tem Bennett made a **motion** to adopt the agenda. **All in favor. Motion carried.**
- Meeting Minutes – Commissioner Fisher made a **motion** to approve the minutes from the October 26, 2023 meeting that was recessed and reconvened on October 31, 2023; **all in favor. Motion carried.**

ROSEBORO HAPPENINGS

- The Fall Clean Sweep concluded on October 27, 2023 with 36,940 lbs. of household debris, 20 tires, and 115,180 lbs. of green waste being collected.
- Roseboro Christmas Tree Lighting will take place by the monument on Tuesday, November 28th at 7:00 p.m. Santa will be visiting with children starting about 6:00 p.m. Additional entertainment will be provided by Roseboro Elementary School chorus, Roseboro-Salemburg Middle School band, Roseboro-Salemburg Middle School chorus, and Carolina Dance. Crave Food Truck will be available as well!
- The Annual Roseboro Christmas Parade will be held on Friday, December 8, 2023 at 7:00 p.m. Dignitaries are invited to arrive at Town Hall at 6:00 p.m. for light refreshments prior to the parade line-up.

NEW BUSINESS

- The Town of Roseboro is the proud recipient of a Grassroots Art Grant submitted by the town's Lead for NCFellow Ms. Tyler Wise. The town has been awarded two separate grants, both for \$1,250 each; one for the 'aLive in the 'Boro concert series, and the second for Bloomfest.
- The Rural Transformation Grant for Architectural/Engineering services had to be readvertised, with a deadline date of November 27, 2023. According to NC Commerce, there are specific historical attributes that must remain with the building, one such attribute being the indoor staircase.

- Tax Administrator for the Town of Roseboro, Annette Jackson, and Town Clerk, Janet Dunn, have worked on trying to collect past due taxes by sending collection letters to those individuals in late-September. Only a small portion of those receiving past due notices have contacted the town. The 2023 tax amounts were not included in the delinquent amounts since 2023 taxes will not be delinquent until January 2024. A list outlining the delinquent accounts was provided to the Board for review. Attorney Sanderson is currently drafting letters to be sent to those delinquent account holders who have not contacted the town.
- A budget amendment was presented to the Board for the recent revolving loan application (building located at 103 E. Roseboro Street) that was approved by the Board during the October 26, 2023 Special meeting. To amend the Revolving Loan Fund, the Loans Issued are to be increased by \$75,000.00. To provide the additional revenue for the above, the Fund Balance Appropriated will be increased by \$75,000.00. These additional revenues have already been received. Commissioner Templin made the **motion** to adopt the Budget Ordinance Amendment as presented; **all in favor. Motion carried.**
- Cypress Creek Development is currently underway, consisting of seven (7) lots located behind the Lakewood Shopping Plaza. The current plan is to build a home on each lot ranging in size between 1,400 and 1,500 square feet. The sewer line to each lot is expected to be installed this week.

OLD BUSINESS

Public Officer Compensation topic was tabled from the October 26, 2023 Special meeting to allow for more members to be present. Mayor Pro-Tem Bennett took the floor advising that he had previously jumped the gun on the mayor's bonus and was asking the Board to reconsider and raise the mayor's bonus to \$5,000 instead of the \$1,500 previously discussed. With no further discussion, Mayor Pro-Tem Bennett made the **motion** that the mayor be given a \$5,000.00 bonus that would become effective January 1, 2024; **all in favor. Motion carried.**

REPORTS

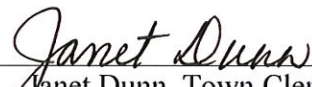
- Financial Reports – Monthly reports were provided for review. It was noted that the most recent revolving loan amount had not been deducted from the Revolving Loan item on the report. Since the revolving loan was not closed until November, it would not show up until the November reporting period.
- Fire Department Report – Monthly report was provided for review.
- Sheriff's Report – Monthly report was provided.
- Public Works/Utility Department Reports – Filed in the Clerk's Office.

PUBLIC COMMENT – No public comment.

ADJOURNMENT – With no further business, Commissioner Fisher made the **motion** to adjourn; **all in favor. Motion carried.** The meeting adjourned at 7:11 p.m.



Alice Butler, Mayor



Janet Dunn, Town Clerk