

Citizen Comment Guidelines: Town of Roseboro

You must sign up at Town Hall, by Thursday before the Tuesday meeting (at least 5 days before the meeting). You can call Town Hall or sign up in person.

The Mayor and Town Commissioners welcome and encourage citizens to attend Town Board meetings and to offer comments on matters of concern to them. Citizens are requested to review the following public comment guidelines prior to addressing the Town Board.

- 1) Citizens are requested to limit their comments to five minutes; however, the Mayor, at his/her discretion, may limit comments to three minutes should there appear to be a large number of people wishing to address the Commissioners;
- 2) Comments should be presented in a civil manner and be non-personal in nature, fact-based and issue oriented. Except for the public hearing comment period, citizens must speak for themselves during the public comment periods;
- 3) Citizens may not yield their time to another person;
- 4) Topics requiring further investigation will be referred to the appropriate town official, commissioner or agency and may, if in order, be scheduled for a future meeting agenda;
- 5) Individual personnel issues are confidential by law and will not be discussed. Complaints relative to specific individuals are to be directed to the Mayor and/or Mayor Pro Tem;
- 6) Comments involving matters related to an on-going police investigative matter and/or the court system will not be permitted; and
- 7) Citizens should not expect specific Town Board action, deliberation and/or comment on subject matter brought up during the public comment section unless and until it has been scheduled as a business item on a future meeting agenda.